



Mt Maria Senior College

RPL application form

Part A: Applicants details

Student full name: _____

Address: _____

Email: _____

Employer name: _____

Employers address: _____

Part B: RPL sought

Qualification/Course Code: _____

Qualification/Course Name: _____

Unit Code	Unit Title	Evidence Attached
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

Part C: Declaration

I declare that the information & documentation given is true and accurate

Signature of Student

Date

For office use only		
Received by:	Signature:	Date:
<input type="checkbox"/> Documents verified		
<input type="checkbox"/> Processed date:		

Part D: Evidence

Please attach evidence for each unit to support your application. This could include

- ✓ Certificates/Statement of Results/Attainment
- ✓ Reference which can be contacted
- ✓ Resume
- ✓ Photos
- ✓ Performance reviews
- ✓ Job descriptions

You may be asked to provide further information/evidence, attend further interviews, complete written/oral assessment, and undertake demonstration of skills, workplace assessment/observation or skills test. Please be aware you may be required to undertake some or all of these depending on the evidence you provide and the qualification or course being applied for.

Unit Code	Unit Title	Evidence sighted



Part E: RPL Result

Qualification/Course Code:		
Qualification/Course Title:		
Unit Code/Title :		
Satisfactory / Unsatisfactory	Evidence collected	Comment Evidence meets requirements (if "unsatisfactory", reason must be documented)
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Elements <input type="checkbox"/> Performance criteria <input type="checkbox"/> Required knowledge <input type="checkbox"/> Required skills <input type="checkbox"/> Critical aspects	
Unit Code/Title :		
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Elements <input type="checkbox"/> Performance criteria <input type="checkbox"/> Required knowledge <input type="checkbox"/> Required skills <input type="checkbox"/> Critical aspects	
Unit Code/Title :		
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Elements <input type="checkbox"/> Performance criteria <input type="checkbox"/> Required knowledge <input type="checkbox"/> Required skills <input type="checkbox"/> Critical aspects	
Unit Code/Title :		
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Elements <input type="checkbox"/> Performance criteria <input type="checkbox"/> Required knowledge <input type="checkbox"/> Required skills <input type="checkbox"/> Critical aspects	<input type="checkbox"/> Yes <input type="checkbox"/> No
Unit Code/Title :		
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Elements <input type="checkbox"/> Performance criteria <input type="checkbox"/> Required knowledge <input type="checkbox"/> Required skills <input type="checkbox"/> Critical aspects	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is there any further information you wish to give to support your application		

Part E: RPL Result

RPL Result: Granted Denied More evidence required
Feedback Given: Yes No

Assessor Comments:

Assessor Name

Assessor Signature

Date

ACCEPTANCE BY THE STUDENT

I accept and agree to the assessment decision made in relation to my application for RPL

Student Name

Student Signature

Date

(If you do not accept/agree with this decision please complete an RPL Student Appeals form and follow the appropriate formal appeals process)

For office use only

Processed by:

Signature:

Date:

Student notified

SDCS updated

Student file updated