

Enrolment Application and Support Process for Students Requiring Significant Educational Adjustments

INTRODUCTION AND RATIONALE

The Enrolment Application and Support Process (EASP) reflects the ongoing commitment of Brisbane Catholic Education (BCE) towards inclusive practices in schools and is guided by the principles of justice as reflected in Church, education, and legal areas.

The consultation process seeks to reveal and clarify:

- · The characteristics of the learner including impact of the disability
- The educational adjustments that are required for learning
- The implications of adjustments for the student, family and school

The EASP is to be applied for:

• Initial enrolment consideration: When an application for enrolment is made on behalf of a student for whom it is considered likely that adjustments will be required to enable the student to participate in education, and use facilities on the same basis as students without a disability.

ENROLMENT APPLICATION AND SUPPORT PROCESS



Preliminary Stage

- Application for enrolment is made through the usual school enrolment process
- Principal initiates the use of EASP where necessary
- If student meets enrolment policy criteria, a place is held for the student while additional data gathering, and exploration of adjustments is carried out

Stage 1 - Parent / Legal Guardian Meeting and Initial Data Gathering

- Inclusive Education Team, parent/legal guardian and student meet
- · Initial Data is gathered

Stage 2 - Additional Data Gathering

- Additional data gathering is carried out as required to inform transition and personalised planning
- Observation in current setting, if applicable
- · Educational adjustments are explored
- Data gathering continues in the year prior to transition

Stage 3 - Enrolment Support Meeting

 Information is shared, discussed and clarified with the parent/legal guardian and student

Stage 4 - Reflection, Consultation and Decision Making

- Stage 3 and Stage 4 maybe consolidated if appropriate
- Principal, in consultation with Inclusive Education, makes enrolment decision
- Formal Letter of Offer for Enrolment is provided to family

Stage 5 - Action Planning

- · Case Manager is appointed
- Transition Action Plan is developed





COLLEGE CONTACT DETAILS



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